

AGENDA

- Approval of AGM 2023 Minutes
- Approval of MTC Constitution and Bylaws
- President's Report
 - Membership
 - Facilities
- Treasurer's Report
- Program Updates
 - Tennis
 - Pickleball & Pickleball Member Survey
- Thank you to our volunteers
- Joyce Sorensen Award
- Proposed Board of Directors for 2024
- Any other business



MANOTICK TENNIS CLUB

2023 Annual General Meeting

October 25, 2023

MOTION

To approve the 2022 AGM Minutes.

MTC Constitution and Bylaws

Manotick Tennis Club incorporated last year under the Canada Corporations Act.

We are required to have a set of Bylaws approved by our membership and filed with Corporations Canada.

We have a Constitution approved at 2020 AGM and now have a combined document Constitution and Bylaws.

Contains guidelines of how the club will be managed: Objectives, Governance, Meetings, etc.

Draft posted on website for review by members.

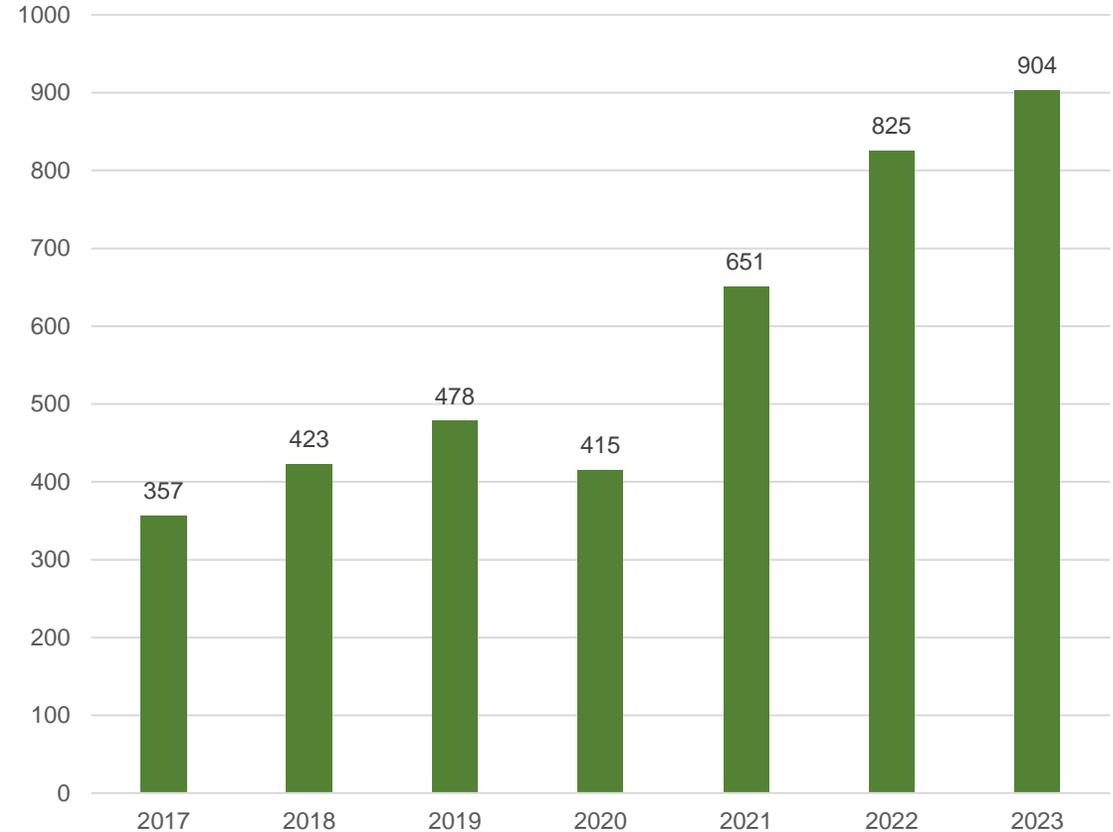
MOTION:

To approve MTC Constitution and Bylaws.

2023 MEMBERSHIP

- Regular membership opened in early April, later than usual because of the complex nature of our pickleball arrangements due to the City shutting down pickleball at Manotick.
- Pickleball-only registration opened May 8th.
- We anticipated a reduction in membership numbers due to the change in our pickleball arrangements. As a result, we budgeted for 700 members.
- In total, we had 904 members breaking all records. 140 of those members signed up for pickleball only at reduced rates, although we know that there were also regular members who only play pickleball.
- 48% of 2023 members were new to the club (50% in 2022) and 57% of 2022 members renewed (63% in previous year).
- Budget for 2024 based on 750 members.

MTC Membership





FACILITIES & IT INFRASTRUCTURE

Facilities improvements this year

- Tennis posts set to ITF regulation standard
- New benches, scorecards, and clock for tennis courts
- Painted pickleball lines for indoor Arena and outdoor NG courts
- Purchased new windscreens and nets for pickleball

Next year's improvement plan

- Creation of club improvement subcommittee to make recommendations to the board for improvements in 2024
- City plans to fix broken light pole and lighting

Software booking system

- In 2022/23 investigated options for new court booking system
- Plans for 2024 to replace court booking system with more-suitable, mobile-friendly system

2023 FINANCIAL HIGHLIGHTS

- Closing bank balance in 2022 was \$93k plus the Capital Improvement Fund of \$25k.
- Another exceptionally successful year with an operating surplus (income less expenditure) of \$62k.
- Revenue from membership, after-school and junior programs decreased by 4% due to reduced income from camps. This was anticipated and explained in part by members signing up families to obtain discounts at camps.
- We did not spend money allocated for software upgrade (\$5k) nor marketing (1k), however there were rental fees to pay for the pickleball courts (2.5k) plus some other pickleball-related costs, such as windscreens and nets, at North Gower.
- At last year's AGM, members approved a motion for the Club Executive to commit a further \$35k MTC cash funds to a Capital Improvement Fund.
- Closing bank balance at the end of 2023 of \$117k plus the Capital Improvement Fund of \$60k.

2024 FINANCIAL OUTLOOK

- Opening bank balance of \$117k plus Capital Improvement Fund of \$60k.
- Budgeting assumptions for:
 - Revenue:
 - 750 members
 - Camps and after-school programs
 - Tournament income
 - Interest from our Capital Improvement Fund
 - Earmarked funds for pickleball coaching
 - Earmarked funds for IT system upgrade, substantial clubhouse improvements and new equipment
 - \$40k into Capital Improvement Fund bringing the fund balance to \$100k.
- Membership fee structure remain same as in 2022 & 2023. Pickleball membership returning to 2022 rate.
- Projecting bank balance of \$36.5k at end of year 2024 plus Capital Improvement Fund of \$100k if we approve the following motion.

Financial Statement 2023 and Budget 2024

REVENUE

	2024 Budget	2023 Actual	2023 Budget	2023 Variance	2022 Actual
Membership Fees	75,000	86,335	70,000	16,335	81,784
Junior Camps	55,000	55,180	53,750	1,430	67,187
After-School Programs	18,000	18,924	15,008	3,916	18,760
Tournaments	6,000	5,910	8,000	-2,090	3,353
Interest Received	2,000	1,012	1,000	12	-
Advertising/Misc.	-	-	500	-\$500	290
TOTAL REVENUE	156,000	167,361	148,258	19,103	171,374
Tennis Pro Services	64,400	64,592	55,006	9,586	67,807
Bank Fees - Bambora	4,600	5,142	4,900	242	5,451
NET REVENUE	87,000	97,627	88,352	9,275	98,116

OPERATING EXPENSES

	2024 Budget	2023 Actual	2023 Budget	2023 Variance	2022 Actual
Accounting & Tax Filing	1,600	1,510	1,600	-90	-
Bank Fees	150	126	100	26	100
Cleaning Supplies	1,500	1,151	3,000	-970	2,835
Fobs	1,500	879	1,500	-621	3,756
Insurance	1,750	1,653	800	853	768
Lighting	1,500	1,230	1,800	-570	1,706

OPERATING EXPENSES CON'T

	2024 Budget	2023 Actual	2023 Budget	2023 Variance	2022 Actual
Marketing	1,000	-	1,000	-1,000	-
Medals / Trophies	300	276	-	276	-
Misc.	500	187	500	-313	379
Monitors	3,500	3,420	3,500	-80	3,640
Pickleball instruction	10,000	-	-	-	-
Professional fees (OTA)	4,500	4,876	6,000	-1,124	7096
Professional fees - external consulting	5,000	-	-	-	-
Rent - pickleball arenas	2,000	2,000	-	2,000	-
Rent - NG facilities	600	500	-	500	-
Repairs & maintenance (septic)	3,500	3,382	-	-	-
Socials	3,000	2,726	2,500	226	1,277
Software	3,000	2,860	1,700	1,160	2,613
Telephone & internet	900	839	750	89	596
Website	500	379	500	-121	524
TOTAL OPERATING EXPENSES	46,300	27,994	\$25,250	241	25,290
REVENUE LESS OPERATING EXPENSES	40,700	69,633	\$63,102	9,034	72,826

Financial Statement 2023 and Budget 2024 CON'T

CAPITAL EXPENDITURE

	2024 Budget	2023 Actual	2023 Budget	2023 Variance	2022 Actual
IT System Upgrade	-	-	5,000	-5,000	-
Court Work	25,000	939	1,500	-561	-
Clubhouse Improvements <i>Benches/Nets/Scorecards/Clock/Rollers</i>	50,000	5,257	5,000	257	2,078
Equipment <i>Nets/balls for pickleball Winscreens for NG</i>	-	1,601	5,000	1,858	2,521
TOTAL CAPITAL EXPENDITURE	75,000	7,797	16,500	-3,446	4,599

	2024 Budget	2023 Actual	2023 Budget	2023 Variance	2022 Actual
NET SURPLUS / DEFICIT FOR THE YEAR	-34,300	61,836	46,602	12,480	68,227

	2024 Budget	2023 Actual	2023 Budget	2023 Variance	2022 Actual
CLOSING CASH BALANCE	36,592	116,605	94,689	21,916	93,738
CAPITAL IMPROVEMENT FUND	100,000	60,000	60,000	-	25,000

MOTION

As a non-profit organization, MTC adheres to financial best practices by ensuring sufficient cash available for ongoing operations while building a nest egg for capital projects.

We are In a very fortunate position of having a healthy bank balance, and so, we are asking for member approval to place \$40k of our cash funds into a Capital Improvement Fund. We are planning to better serve our tennis and pickleball members and the surrounding community.

To authorize the Club Executive to commit \$40k of existing cash funds in 2023 to the Capital Improvement Fund.

2023 TENNIS PROGRAMS

- Manotick 'A' team were NCTA finalists in 2023!
- Manotick "B" were NCTA Division 2 Champions!
- Manotick "C", as always, had lots of fun!
- NCTA over 55's league team did well in Division 1.
- Excellent Club Championships **expertly run by Mark Foto**
- Reliable court access / reservation system, heavy court bookings yet no apparent issues
- Programs/services: Clinics (women's, men's, juniors) as usual
- Tournaments – 3 successful OTA (junior tournaments) and our International Tennis Federation (ITF) J30 event





2023 CLUB TENNIS TOURNAMENT CHAMPIONS

Women's Singles
Diane Pelton

Men's Singles
James Hartley

Womens' Doubles
Regina De La Campa and
Ziba Heyadarian

Men's Doubles
James Hartley and
Eamonn Garry

Mixed Doubles
Regina De La Campa and
Mark Foto



INTERNATIONAL TENNIS FEDERATION TOURNAMENT

- Entry level tournament for juniors (J30) hoping to boost their world rankings.
- Excellent standard of play, pleasure to watch
- MTC met or exceeded the expectations of Tennis Canada and ITF
- Great volunteer support
- Lots of lessons learned

INTERNATIONAL TENNIS FEDERATION TOURNAMENT



- Intention to host again next year if requested by the ITF and Tennis Canada
- Both organizations gave MTC a good report in 2023 so we are anticipating being invited again
- We'll make the experience significantly better for participants, the local community, and for club members



2023 PICKLEBALL PROGRAMS

2023 Indoor Play

- Free play at arenas, including beginner, and intermediate clinics
- Manotick and Richmond arenas April 24- June 11
- MTC covered rental fees

2023 Outdoor Play

- Reduced membership fee \$95 (adults)
- Four courts in North Gower available as of June 10
- Volunteer-run clinics and leagues were a success:
 - Beginner and intermediate 1 and 2 clinics
 - Daytime and evening leagues for beginner, intermediate 1 and 2 and advanced players
- Year end pickleball social held on September 6

UPDATE ON MTC PICKLEBALL PROJECT

- **2018:** Pickleball pilot at MTC
- **2019 AGM:** Member committee struck to determine court usage for tennis/pickleball
- **Feb 2020:** Submitted grant application to build six new pickleball courts and return court 6 to tennis only
 - Concept plan: Sited courts at corner of Whitewood and Dr. Leach
- **Nov 2021:** City approves in principle \$150K Major Capital Grant (estimated cost \$300K)
- **AGM 2021:** Members vote to invest \$25K of club operating surplus into Capital Improvement Fund
- **Feb-June 2022:** Committee conducts extensive community consultations; Community Consultations report released
- **January 2023:** Pickleball prohibited at MTC
- **April 2023:** Temporary solution established in Manotick arena and then at North Gower courts
- **2024 and beyond:** The 2023 solution to be continued for a further year
 - MTC will form a sub-committee primarily of pickleball players to:
 - Continue to explore development of pickleball courts with City staff and councilors in Manotick and surrounding areas
 - Recommend a location and funding plan
 - Present recommendations to the board by end of 2023 so the board can present those to the membership for approval



Pickleball in 2024

What's staying the same

- Offering the great clinics and leagues
- Start the season early with indoor play at arenas (pending city confirmation of availability)
- Continue at North Gower courts for the main season

What's changing

- Formalizing arrangement with those running clinics by bringing them on as paid pros
- Refurbishment of existing pickleball courts - date unknown
- Reverting back to normal membership pricing



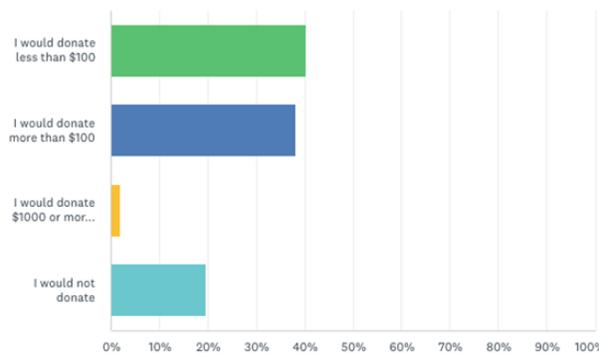
2023 PICKLEBALL SURVEY HIGHLIGHTS

- Objective: Aid in planning for 2024 and beyond
- 112 responses (thank you!)
- Despite issues with surface, even if new surface is not ready in spring 2024, 76% of respondents will return to North Gower (NG)
- **Highlights:**
 - Beginner and intermediate leagues - majority that played leagues said they loved them
 - Clinics! Many respondents thanked Diana, Paul, and Erin
 - Arena play - 54% of respondents who played at the arena loved it, and 34% said it was OK
- **Lowlights:**
 - NG court conditions poor
 - NG pickleball courts are too close together

Most important outdoor amenities according to respondents:

1. Structured play i.e. leagues, drop-ins
2. Access to a court booking system
3. Cutting down breezes with windscreens
4. On-site washrooms
5. Permanent pickleball posts and nets
6. Playing on a treated surface softer than asphalt
7. Access to more than 4 courts for more play, tournaments
8. Access to pickleball clinics
9. Courts lit for night play

More than 80% of respondents would donate to help build new pickleball infrastructure



SPECIAL THANKS TO OUR VOLUNTEERS

Tennis:

- **League captains:** Regina De La Campa, Chris Fisher, Mark Foto and Shawn Mcleery
- **Round robins:** Brian Grant and Lorna Engel/Karen Kirby and Liz Ritchie/Lori Gunter/Christa Stanley
- **Club tournament:** Mark Foto
- **Socials:** Sarah Fletcher
- **Clubhouse:** Tin Ng, Bruce Engel

Pickleball:

- **Clinics:** Paul Leck, Richard Foucalt, Erin Fitzpatrick, Kim Brent and Barb Kerr
- **League coordinators:** Brenda Wilson, Cathay Langill, Kim Dixon, Fran Fournier, Echo Bell, Lee Redpath, Laurie Evelyn

And thank you to the many others who have helped at the club this year and made the season such a success!

2023 JOYCE SORENSEN AWARD

Joyce was a formidable player at our club. She played until she was 87 years old, always with a smile on her face and a kind word for everyone (and a wicked slice backhand!) After her passing, her family endowed an award on the Manotick Tennis Club.

The Joyce Sorensen Good Sportsmanship Award celebrates a member who:

Makes playing fun for everyone involved.

Encourages and inspires others with a positive attitude.

Shows a sense of decorum, respecting the game and other club members

Plays for the love of the game.

As of this year, The Joyce Sorensen Good Sportsmanship Award is now for tennis and/or pickleball.

2023 JOYCE SORENSEN AWARD RECIPIENT



Jason Meekins

PROPOSED BOARD OF DIRECTOR 2024

Continuing

- Past-President - Elliot Jackson
- Vice-President – Phil Johnson
- Directors:
 - Diana Dowthwaite
 - Lori Gadzala
 - Adrian Raghunandan

For Election

- President – Debbie Cowan
- Treasurer – Regina De La Campa
- Secretary – Sherwin Wendell
- Directors:
 - Conrad Zeransky
 - Amanda Klowak

MOTION

MOTION: To accept the proposed Board of Directors for 2024

MOTION: To adjourn 2023 AGM

Q&A to follow adjournment.



MANOTICK TENNIS CLUB

Thank you



MANOTICK TENNIS CLUB

2023 Annual General Meeting

Questions?