



MANOTICK TENNIS CLUB

2025 Annual General Meeting

29th October 2025

AGENDA - AGM

- Approval of Agenda & 2024 AGM Minutes
- President's Report
- Treasurer's Report
 - Motion #3 – accept financials
- Program Updates
 - Tennis
 - Pickleball
- Manager Proposal
 - Motion #4 – Manager
- Membership Fees 2026
 - Motion #5 – 2026 fee rates
- Progress on Future Direction
 - Motion # 6 – Approval to progress
- Budget for 2026
 - Motion #7 – approve capital spend
- Thank you to our volunteers
- Joyce Sorensen Award
- Proposed Board of Directors for 2026
 - Motion #8 – approve slate
- Any other business
- Meeting adjourn
 - Motion #9

MOTIONS

#1 To accept the proposed Agenda

#2 To approve the 2024 AGM Minutes.

President's Report





Main Issue – how to serve members best?

**Objective is to improve
service sthe club in the
short term while
building additional
capacity for the future**



We are a substantial club (1000 members) but
we are still a COMMUNITY club



We lack capacity to meet growing demand –
especially pickleball



Doing well (our best) with the facilities we have



Members provide positive feedback (almost
always)



Engaged and committed volunteers (Board and
others)



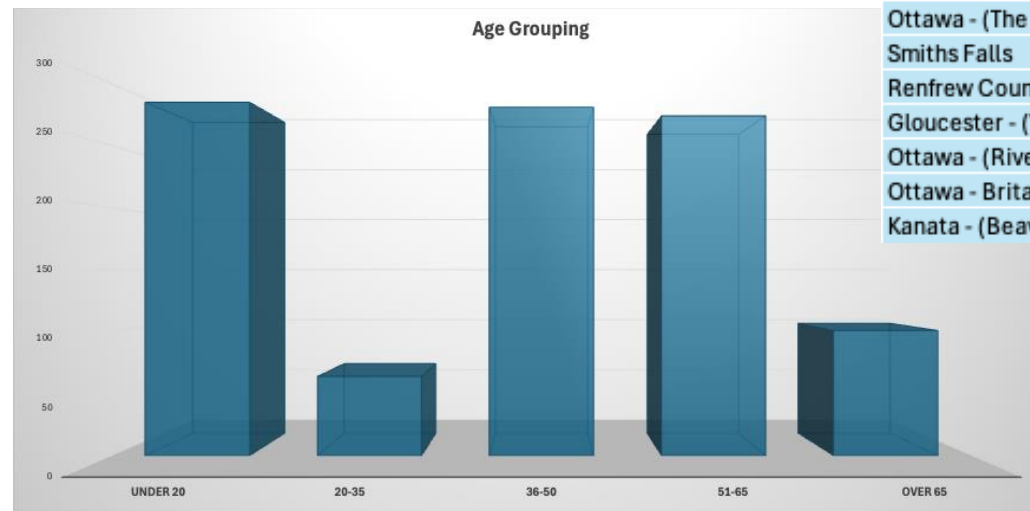
Financially sound with
reserves available

2025 Membership: Continued Demand

- Registration Opened March 10th
 - Pickleball membership cap quickly met within two days
- 2025 Total Members = 1000
 - Tennis: 800
 - Pickleball: 200
 - Next year's budget based on 900 members
- Membership Types
 - Adult Memberships 36%
 - Family 42%
 - Senior 19%
 - Young Adult 3%

Most members live in Manotick

Address	Membership
Manotick	520
Nepean - (Barrhaven)	142
Ottawa - Ottawa South	76
Greely	71
National Capital Region	54
Nepean - (Davidson Heights)	48
Gloucester - South	23
Ottawa - Hintonburg	11
Gloucester - (Blossom Park / Hunt Club East / Leirtrim)	8
Kanata	7
Lindsay	6
Rideau Lakes area - (Kemptville)	5
Ottawa - (Queensway / Carleton Heights)	5
Stittsville	3
Stormont, Dundas and Glengarry - United Counties	2
Ottawa - (The Glebe / Ottawa South / Ottawa East)	2
Smiths Falls	2
Renfrew County and Lanark Highlands	1
Gloucester - (West Orleans)	1
Ottawa - (Riverview / Hawthorne)	1
Ottawa - Britannia / Bayshore	1
Kanata - (Beaverbrook / South March)	1





Facilities & IT Infrastructure

Facilities improvements this year

- Patio completed with pergola
- Drinking water fountain installed
- Courts 1-3 repaired and repainted

System improvements this year

- New computer purchased / installed
- TV screen operational for full year

Next year's improvement plan

- Court repairs as needed
- New flooring for clubhouse
- New furniture for deck
- New fridge / freezer

ANNUAL
FINANCIAL
REPORT



2025 Financial Highlights

- Opening bank balance of \$64k (Oct 2024) and the Capital Improvement Fund of \$100k.
- In early October 2024 we made payments of \$23k (mostly patio costs) that were already accounted for in the 2024 surplus and received a HST refund of \$9k
- We refurbished courts 1 to 3 and made some improvements to the new patio area created last year.
- We anticipated a small surplus of \$3k after paying for the court work but, with continued increased membership numbers (\$15k more than budget) and some cost savings, we achieved a surplus of \$29k.
- We placed \$70k MTC cash on deposit
- Closing bank balance of \$9k (Sept 2025) plus \$70k on deposit and the Capital Improvement Fund of \$100k.

Manotick Tennis Club Inc & Exp 2025

Comparison with 2025 Budget & 2024 Actuals

Account	2025 Actuals	2025 Budget	2024 Actuals
Income			
After School program	18850	18500	19106
Interest Income	5321	4000	3974
Junior Camps	57504	65000	68448
Membership Fees (900 members)	100199	85000	92735
New tennis programs 2026	1217	0	440
Tournaments	5442	5000	4607
Total Gross Income	188534	177500	189310
Direct Costs			
Bambora Fees	5992	5750	6215
Tennis Pro Services	69186	78300	75465
Pickleball Pro Services	4050	6000	5619
Monitors	3564	3000	2860
Total Direct Costs	82792	93050	90159
Total Net Income	105741	84450	99150

Operating Expenses

Accounting inc. Xero	1680	1700	1502
Advertising & Marketing	584	750	535
Bank Fees (CIBC)	126	150	155
Cleaning	491	1000	630
General Expenses (incs \$5k contingency)	337	5500	1128
Insurance inc Workers Comp 2026	1887	1750	1566
IT - Fobs	445	1500	1364
IT - Software	2787	3000	4000
IT - Website	286	1000	1005
Light, Power, Heating	1767	1400	1366
Payroll costs	0	0	0
Printing & Stationery	0	500	264
Professional Fees (OTA / NCTA)	5929	5500	5751
Rent - MTC	195	500	537
Rent - Pickleball	14751	3000	2954
Repairs, Maintenance and Supplies inc Septic	-169	3000	3150
Small equipment - pickleball	77	1000	898
Small Equipment tennis (Windscreens, nets etc)	1174	1000	893
Socials	2515	3000	2693
Telephone & Internet	1297	1250	1253
Trophies, Plaques etc.	465	400	928
Total Operating Expenses	36625	36900	32572

'Capital' Items

Clubhouse Improvements - Patio	3329	6000	35120
Clubhouse Improvements	99	500	15957
Court Improvements	33998	35000	34898
IT - System Upgrade & new computer	2340	3000	0
Total 'Capital' Items	39766	44500	85975

Net Surplus / (Loss)	29351	3050	-19397
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MOTIONS

#3 To accept the financial report for 2025



2025 PICKLEBALL PROGRAMS

2025 Indoor Play

- Free clinics at Manotick Arena in May for Level 1, 2 and 3 with a certified instructor
- MTC covered rental fees, members paid a nominal fee for instruction

2025 Outdoor Play

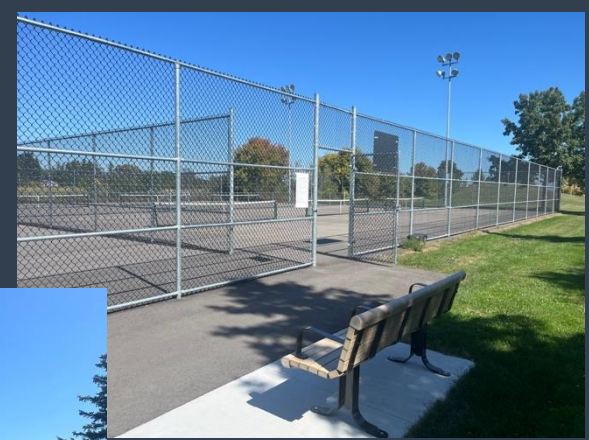
- Six permanent pickleball courts in North Gower available in May
- MTC paid the city an hourly rental fee for 3 courts for 40 hours per week
- Volunteer-run leagues and paid instructor led clinics were a success
 - 22 Daytime and evening leagues for Level 1,2,3 and 4 totaling 44 hours of scheduled play
 - 27 weeks of clinics and skills and drills sessions
 - One pickleball social



2026 Pickleball Programs

2026 Pickleball Programming Going Forward

- Improvements to registration process, with a separate pickleball membership to better track numbers
- Realistic pickleball cap that enables participation by members in a maximum of X# leagues
- Request city for more morning vs afternoon hours, continue with evening programming
- Request city to address “large group” “take over” of public courts



2025 Tennis Programs

Excellent Club
Championships **expertly**
run by Mark Foto

Programs/services:
Clinics (women's, men's,
juniors) high level of
participation and well
received

Internal ladders **run**
successfully by Jason
Meekins

Morning round robins
very well attended

New programs not well
attended

Successful summer
camps & after school
programs

Tournaments – 4
successful OTA (junior
tournaments) and our
International Tennis
Federation (ITF) J30
event

NCTA Tour (interclub) -
two teams performed
well and had lots of fun; A
team run competitively, B
team more social
/inclusive

Reliable court access /
reservation system,
heavy court bookings
with signs of high
demand



2025 CLUB TENNIS TOURNAMENT CHAMPIONS

Women's Singles

Ziba Heydarian

Men's Singles

Arie Goolamallee

Women's' Doubles

Ziba Heydarian & Lisa Sharpe

Men's Doubles

Eamonn Garry & James Hartley

Mixed Doubles

Diane Pelton & Bryson Munevar-Pelton



Improving Service

Community club under the auspices of the City, not a private club

Balancing act – more members v. member experience

Past policies and practices no longer adequate with 1000 members

Intention to improve / optimize policies and practices AND build additional court capacity

Areas for improvement to include:

- Hiring a Manager (who can monitor and enforce policies)
- Court booking policy (dealing with “no shows”, “late cancellations”, prime times when lessons / ball machines / buckets of balls aren’t allowed, etc.)

Suggestion Box - inviting comments & recommendations from members

Proposal to Hire a Manager

Current Situation: We pay Head Pro 1 hour / day and Monitors 2 hours on Mon-Thursday evenings to serve members.
Total of 15 hours/wk. (250 hours/year) - cost \$5,800/year.

Proposed Situation: Hire a Manager & Assistant Managers - to operate 7 mornings (9-11) & 5 evenings (6-9) /wk. Total 700 hours / year Manager & 250 Assistant Manager – cost \$27k salary + ~\$3k extras.

- Manager would be a “responsible adult”; Assistants could be students; vacancies will be advertised but preference given to members

Rationale

Desk staffed 29 hrs./wk. rather than 8 to serve members better (e.g. fob activation)

Improved communications - quicker response to emails and phone messages

Enhanced levels of basic service (clubhouse & court cleaning)

Proper monitoring of court usage / booking policy during busy times

Relieve Board members of time-consuming tasks (e.g. organizing socials, managing booking system, updating social media)

Distinct role, not an add-on to Pros

MOTIONS

#4 To approve a staff budget of \$30k for a Manager and Asst. Managers for the 2026 season.

Membership Fees 2026

- Fees have increased below inflation for past 10 years
- Cost increases include insurance and OTA membership - based on # members so not off-set by membership increase
- Need to fund additional staff costs
- Need to build reserves for future
- Two memberships - rates are the same for tennis and pickleball
- People playing both sports will have a 50% discount on their second sport – e.g. Senior playing both pays \$195

Single Sport Membership Type	2025	2026
Junior	\$ 70	\$ 80
Young Adult	\$ 115	\$ 130
Adult	\$ 145	\$ 165
Senior	\$ 115	\$ 130
Family	\$ 275	\$ 310
Dual Sport Membership Type		2026
Junior		\$ 120
Young Adult		\$ 195
Adult		\$ 248
Senior		\$ 195
Family		\$ 465

MOTIONS

#5 To approve the fee structure recommended by the Board for the 2026 season.

Future Direction

2024 AGM discussed 3 options with strong support for #2 or #3:

- 1) **Leverage existing infrastructure – no build**
- 2) **Leverage existing infrastructure + additional build**
- 3) **Greenfield site – start afresh**

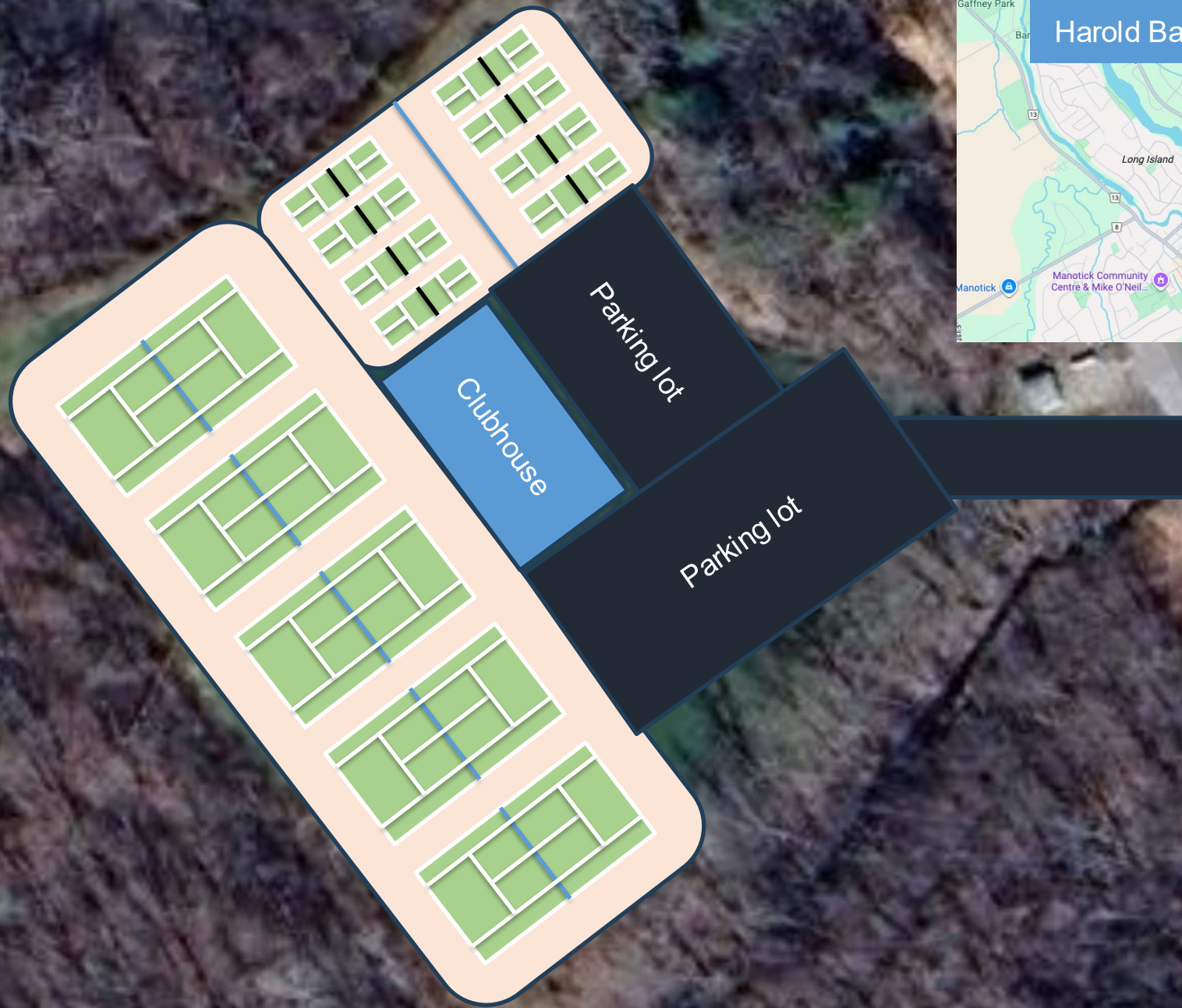
Targeted Greenfield site not available, so focus on option #2.

Additional location is the current baseball field in Harold Barnhart Park (Rideau Forest)

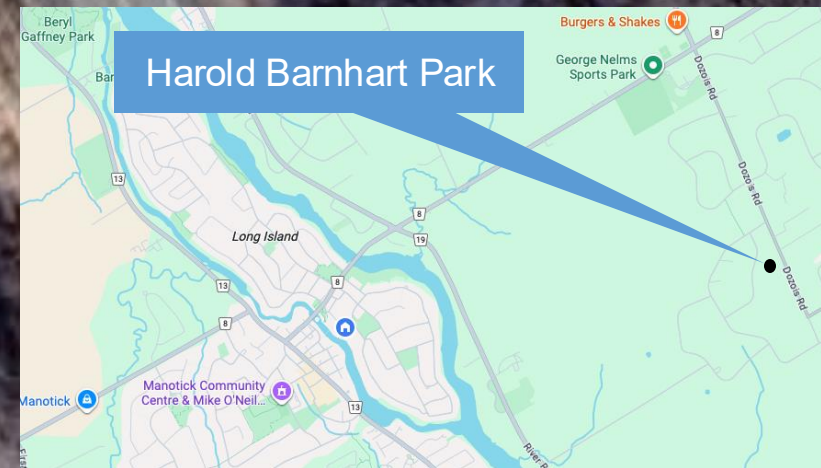
City staff have approved switch from baseball to tennis/pickleball and bubbles

New Councillor in Osgoode Ward fully supports the proposal

Something like this



Google



Assumptions

- MTC continues to operate current Manotick location
- MTC also operates outdoor tennis / pickleball in Rideau Forest
- MTC ceases (eventually) to operate pickleball in North Gower
- MTC Summer Membership is basically the same in the future as now – same Agreement with City, same fee structure (same programs, more courts)
- MTC operates two bubbles for 6 months in winter charging appropriate fees (to be determined)

City of Ottawa shares the cost to build and “owns” the facilities through major capital grant. MTC funds the bubbles, clubhouse, and upgrading the courts through grants (e.g. Trillium and OTA) and loans.

MOTIONS

#6 To approve that the Board continues discussions towards the proposed future plan as presented but does not enter any financial commitments without further member approval.

2026 Financial Outlook / Budget

- Opening bank balance of \$79k (\$70k on deposit) plus Capital Improvement Fund of \$100k
- 2025 budget has been prepared on the following assumptions:
 - Assume 900 members which is 90% of the capacity based of 800 tennis members + 200 pickleball members
 - Income to be received for camps and after-school programs in line with 2025
 - Member fee structure to increase by 13-14% in 2026
 - Appointment of manager / assistant
- Earmarked \$10k for further work in the clubhouse/patio and \$5k for ongoing court repairs – no major work to be done in 2026.
- Assumes no costs associated with future expansion in 2026
- Budgeting a surplus of \$19k for the year on the above assumptions
- Projecting a cash balance of \$98k plus the Capital Improvement Fund of \$100k
- **See full financial details on our website under our “About Us” section**

Manotick Tennis Club Draft Budget 2026

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Monitors	0	3564	3000	2860
Total Direct Costs	75600	82792	93050	90159
Total Net Income	115850	105741	84450	99150
Staff Costs				
Manager	21840	0	0	0
Assistant	5100	0	0	0
Mandatory employer payroll payments	2359	0	0	0
Total Staff Costs	29299	0	0	0

Operating Expenses

Accounting inc. Xero	2000	1680	1700	1502
Advertising & Marketing	750	584	750	535
Bank Fees (CIBC)	150	126	150	155
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MOTIONS

#7 To approve a budget of up to \$10k for capital / facilities improvements.

Special Thanks To Our Volunteers

Tennis:

- **League captains:** Regina De La Campa, James Hartley, Chris Fisher, Mark Foto
- **Round robins:** Brian Grant, Sherwin Wendell, Lorna Engel, and Liz Ritchie
- **Ladders:** Jason Meekins
- **Club tournament:** Mark Foto
- **Clubhouse / Renovation Volunteers:** Jane Wilson, Mark Foto

Pickleball:

- **League coordinators:** Adrian Elson, May Lee, Fran Fournier, Stephan Charbonneau, Patrick Flanagan, Cindy Renon, Andrea Gauvreau, Leslie Walker, Cathy Fortier, Allison Condran, Duane MacLeod, Navpreet Uppal, Julie Lapensee
- **Special thanks to Adrian for tech support for league management**

And thank you to the many others who have helped at the club this year and made the season such a success!

2025 JOYCE SORENSEN AWARD

Joyce was a formidable player at our club. She played until she was 87 years old, always with a smile on her face and a kind word for everyone (and a wicked slice backhand!) After her passing, her family endowed an award on the Manotick Tennis Club.

The Joyce Sorensen Good Sportsmanship Award celebrates a member who:

Makes playing fun for everyone involved.

Encourages and inspires others with a positive attitude.

Shows a sense of decorum, respecting the game and other club members

Plays for the love of the game.

2025 JOYCE SORENSEN AWARD RECIPIENT

Maureen Serafini



PROPOSED BOARD OF DIRECTORS 2026

Continuing

- Past President – Phil Johnson
- Treasurer - Regina De La Campa
- Directors at Large:
 - Rob MacLaurin
 - Arek Augustyn
 - Diana Dowthwaite
 - Elliot Jackson

Summary

5 continue in current role
3 move to new role
1 leaving
2 new appointments
2 additions for succession

For Election

- President - Ziba Heydarian
- Vice President – Sherwin Wendell
- Secretary – James Hartley*
- Directors at Large:
 - Maryke De Wolf*

*new to Board

MOTIONS

#8 To accept the proposed Board of Directors for 2026



MANOTICK TENNIS CLUB

2025 Annual General Meeting

Questions/ Other business?

MOTION

9 MOTION TO ADJOURN



MANOTICK TENNIS CLUB

Thank you